

**UNITED STATES PROBATION AND PRETRIAL SERVICES OFFICE  
DISTRICT OF KANSAS**

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**REPLY TO:**

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August 1, 2016

**DISTRICT OF KANSAS  
SOLICITATION CYCLE FISCAL YEAR 2017  
TOPEKA METRO - SUBSTANCE ABUSE  
Solicitation No. 1083-2017-0007**

Dear Program Administrator:

The United States Probation/Pretrial Services Office for the District of Kansas is soliciting proposals to provide detox/inpatient/reintegration services, mental health treatment and substance abuse testing and treatment for male and female federal offenders who are drug dependent, alcohol dependent, and/or suffering from a psychiatric disorder.

These individuals include persons on probation, supervised release, or parole, who are under supervision of the United States Probation Office. This group could also include inmates in the United States Bureau of Prisons who are residing in federal or contract community treatment centers, as well as persons on Pretrial status under the supervision of United States Pretrial Services.

You will find a Request For Proposal (RFP) on our website. The RFP contains the full text of all applicable Government regulations, and all offerors are subject to the provisions contained in the RFP. In responding to the RFP, you should answer fully each item and supply all information requested. Section "L" provides specific directions for potential vendors in completing their proposals. All proposals will be evaluated by the criteria identified in Section "M."

Proposals will be awarded on the basis of initial offers submitted, and each initial offer should contain your organization's best terms from a price and technical standpoint. There will be no additional opportunity to modify your proposal.

**Please read the RFP carefully; do not rely on knowledge of previous RFPs, or knowledge of previous federal procurement procedures.**

The estimated monthly quantity listed in Section "B" of the RFP is the estimate of the services to be provided during the term of this agreement. It is only an estimate.

Although the Government may choose to enter into a Blanket Purchase Agreement with multiple vendors, the Government reserves the right to award to a single vendor.

The term for this Blanket Purchase Agreement is 12 months, with a provision that shall allow the Government to unilaterally extend the agreement for an additional 2 years, at the Government's discretion.

A vendor must be capable of providing all services identified in Section "B" and within the geographic area identified in Section "B."

**Any questions regarding the RFP** should be directed to Senior U.S. Probation Officer Wade Reichmann ([wade\\_reichmann@ksp.uscourts.gov](mailto:wade_reichmann@ksp.uscourts.gov)) or Senior U.S. Probation Officer Sara Valdez Hoffer ([Sara\\_Valdez\\_Hoffer@ksp.uscourts.gov](mailto:Sara_Valdez_Hoffer@ksp.uscourts.gov)) **by email** no later than **August 19, 2016**. **All questions submitted and responses will be posted on our website, [www.ksp.uscourts.gov](http://www.ksp.uscourts.gov)** no later than the close of business on **August 26, 2016**.

**For all proposals, an original and two (2) copies must be received no later than September 2, 2016, at 3:30 p.m. All copies must be originally signed.** A copy of the Blanket Purchase Agreement, Clauses and Terms of Agreement, should be retained by the vendor for their files. Please do not submit proposals in binders or notebooks.

Sincerely,



Trey Burton  
Chief U.S. Probation Officer