

MENTAL HEALTH OR INPATIENT PROGRAM CLIENT RESPONSIBILITIES

CONTRACT AGENCY: Valeo
ADDRESS: 330 SW Oakley
Topeka, KS 66606

TELEPHONE NUMBER: **Primary Contact: Brad Sloan (785) 783-7545**
Secondary Contact (if Brad Sloan is unavailable):
Paula Adame (785) 233-1730, extension 3304

You are required to participate in a counseling program. This letter lists some of your responsibilities in the program. Other rules of the program will be discussed by your probation officer and counselor.

1. It is your responsibility to report as directed. Should the above telephone number not be working, or should you otherwise not be able to make contact by calling that number, you shall call alternative numbers listed below until you are able to visit with either your counselor or probation officer. The alternative numbers are: **(1) (785) 233-1730; (2) (785) 338-5600 or (888) 400-8803.**

2. Failure to report as directed for any reason is a violation of your conditions of supervision. Other than minor adjustments in scheduling, your counselor is not authorized to excuse you from reporting as directed. Failing to report for counseling and/or urinalysis will be reported to the probation officer as a "no show." You must contact your probation officer immediately if you are unable to comply with these program requirements. Lack of transportation, scheduling problems derived from employment or school participation, child care problems, and bad weather are generally unacceptable reasons for failure to comply with this program. Illness is an acceptable reason only if verified by the probation officer with a doctor's statement or other medical records indicating an extreme temporary disability.

3. You shall pay a copayment of \$ _____

4. You shall call Brad Sloan or Paula Adame on _____ to schedule an initial appointment, or follow other reporting instructions given to you by your supervising officer.

It is important that you realize fully your responsibilities in the mental health treatment program. Any questions you might have should be directed to your probation officer. Your participation in this program is a requirement of your continued supervision. With your assistance and cooperation, the goals of addressing the mental health treatment condition and satisfactorily completing your period of supervision will be achieved.

CLIENT DATE

USPO DATE

cc: Valeo