

**UNITED STATES PROBATION AND PRETRIAL SERVICES OFFICE  
DISTRICT OF KANSAS**

**RONALD G. SCHWEER**  
CHIEF PROBATION OFFICER

**PHIL L. MESSER**  
DEPUTY CHIEF PROBATION OFFICER

401 N. MARKET, Rm. 308  
WICHITA, KANSAS 67202-2011  
316-269-6194; Toll Free: 888-224-1458  
FAX: 316-269-6356/6241/6294



**REPLY TO:**

500 STATE AVENUE, M 35  
KANSAS CITY, KANSAS 66101-2431  
913-551-6717  
FAX: 913-551-6734  
TOLL FREE: 888-224-2545

444 SE QUINCY, ROOM 375  
TOPEKA, KANSAS 66683  
785.295.2790  
FAX: 785.295.2838  
TOLL FREE: 888.400.8803

**This is to verify that** \_\_\_\_\_  
(please print)

**has completed** \_\_\_\_\_ **hours of community service.**

**The date(s) of service are** \_\_\_\_\_  
\_\_\_\_\_

**This service has been provided at:** (please print)

**Agency** \_\_\_\_\_  
**Address** \_\_\_\_\_  
**City** \_\_\_\_\_  
**Agency Contact** \_\_\_\_\_  
**Telephone number** \_\_\_\_\_

**Print name of agency representative:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
(of agency representative validating hours)

**Signature of volunteer:** \_\_\_\_\_ **Date:** \_\_\_\_\_