

**Annual Report
Fiscal Year 2004
October 1, 2003—September 30, 2004**



Federal Courthouse Wichita, Kansas

**U.S. Probation and Pretrial Services
District of Kansas**

January 2005

Prepared for the Administrative Office of the U.S. Courts

**Honorable John W. Lungstrum,
Chief Judge
U.S. District Court**

**Gary Howard, Chief
U.S. Probation Officer**

Table of Contents

Message From the Chief.....	1
Judiciary for the District of Kansas.....	2

OUR ORGANIZATION

Organizational Profile.....	2
Committees	2
Staff Directory	3-4

UNIT REPORTS / STATISTICS

Pretrial Unit	5-6
Presentence Unit	7
Supervision Unit	8
Drug Aftercare / Mental Health / Electronic Monitoring	9-11

CONSOLIDATED ADMINISTRATION ~ OPERATIONS

Budget and Facilities	12
Human Resources.....	13
Information Technology	13

TRAINING

Staff Training	13
Safety Training	14
Firearms Training.....	14

Message From The Chief

by Gary Howard, Chief U.S. Probation Officer



Each year our district's federal probation and pretrial services officers serve hundreds of people whether in our metropolitan areas, the sparsely populated rural areas, or somewhere in-between. We belong to a national system but the majority of our individual focus is on local needs. Our officers reach out every day to serve the community, the court, and safeguard the public.

This is done through investigating backgrounds and criminal history; seeking and providing assistance or treatment for individuals who are before the court; and linking these individuals to needed services be it housing, employment, training, or other needs. We form valuable partnerships with our local law enforcement agencies, treatment providers, social service agencies, businesses, schools, and vocational training centers across the great State of Kansas.

In conjunction with our mission and charter, we believe very strongly that the community is the heart of our probation and pretrial services work. Our primary objective is to help people remain in the community as law-abiding and productive members while ensuring they do not pose a threat to public safety. Providing tools and resources to find and keep gainful employment; working in various ways to keep them free of drugs and alcohol; referring them to counseling or social service agencies — these are all part of a time-honored goal to make a positive difference in the lives of the people going through the court system and being under community supervision.

I share the following highlights from a letter received in the Spring of 2004 from the father of one offender under supervision. His words reflect the positive impact of dedicated officers and serve as a reminder of the significance of treatment services.

On February 13, 2004, David's probation officer asked me to attend a meeting that he had requested with David in Wichita. I learned David had recently failed some UAs. I was disappointed and angry and did not believe the USPO's suggestion for David to attend rehab in Wichita would prove fruitful given David's history of prior drug treatment. However, David's experience was very positive and the therapist's visits with my wife and I have also been helpful...The USPO's determination to provide David another chance has kept David in our lives and made him available to support us through other difficult family circumstances. Our fervent prayer is that David continues along his current path, proving to everyone his many God-given talents. I want you to know our heartfelt thanks. It will never be forgotten.

I am proud of our success, collectively and individually, of the pivotal role we play in the federal criminal justice system. On behalf of the officers and support staff of the District of Kansas I present this report, the annual overview of our statistics and accomplishments.

Judiciary for the District of Kansas

U.S. District Court Judges

Kansas City

Honorable John W. Lungstrum, Chief Judge
Honorable Carlos Murgia
Honorable G. Thomas VanBebber, Senior
Judge
Honorable Kathryn H. Vratil

Topeka

Honorable Sam A. Crow, Senior Judge
Honorable Julie A. Robinson
Honorable Richard D. Rogers, Senior Judge

Wichita

Honorable Monti L. Belot
Honorable Wesley E. Brown, Senior Judge
Honorable J. Thomas Marten

U.S. Magistrate Judges

Kansas City

Honorable James P. O'Hara
Honorable Gerald L. Rushfelt
Honorable David J. Waxse

Topeka

Honorable K. Gary Sebelius

Wichita

Honorable Karen M. Humphreys, Chief
Magistrate Judge
Honorable Donald W. Bostwick
Honorable John Thomas Reid

Organizational Profile: The Probation and Pretrial Departments are led by the Chief U.S. Probation Officer with one Deputy Chief and five supervising officers. The District of Kansas is comprised of three divisions with 5 offices:

- ★ Wichita ~ Headquarters
- ★ Kansas City
Leavenworth (reports to KC)
- ★ Topeka
Fort Riley (reports to Topeka)

401 N. Market
500 State Avenue, M35
4715 Brewer Place
444 S. E. Quincy
Building 200, Room 111A

We believe committees are an important way to maximize productivity and give staff the opportunity to work in teams. In the District of Kansas we utilize both standing and special purpose committees who make recommendations for process improvement or help develop a particular work product or function. Membership is voluntary and committees are led by various staff members with oversight by the Deputy Chief.

Standing Committees in FY2004

Charter for Excellence
EXCEL—Awards
HACC—Computer Crime
Operations—Management
FACTS-ECM
Presentence Unit
Pretrial Unit
Supervision Unit
Safety

Staff Directory



Management

<u>Contact</u>	<u>Title</u>	<u>Duty Station</u>	<u>Direct Phone</u>
Gary Howard	Chief, U.S. Probation Officer	Wichita	316/269-6369
Terry Sisson	Deputy Chief, U.S. Probation Officer	Wichita	316/269-6390
Trey Burton	Supervising U.S. Probation Officer	Topeka/Ft. Riley	785/295-2792
Jim Dier	Supervising U.S. Probation Officer	Kansas City	913/551-6718
Mary Handley	Supervising U.S. Probation Officer	KC-Leavenworth Topeka	913/551-6623 785/295-2793
Steve Kohman	Supervising U.S. Probation Officer	Wichita	316/269-6379
William Martin	Supervising U.S. Probation Officer	Wichita	316/269-6391
Barbara Wade	Operations Analyst	Wichita	316/269-6240
Diane Schwartzman	Chief Office Manager	Kansas City	913/551-6725
Linda Roberts	Office Manager	Topeka	785/259-2794
Connie Stroot	Office Manager	Wichita	316/269-6359

Administrative Services and Automation Support

<u>Contact</u>	<u>Title</u>	<u>Duty Station</u>	<u>Direct Phone</u>
Kirk Alford	Manager of Administrative Services	Kansas City	913/551-5744
Carie Shirley	Procurement	Kansas City	913/551-6633
Jeff Breon	Financial Manager	Kansas City	913/551-1429
Kim Leininger	Human Resources Manager	Kansas City	913/551-1430
Brent DeShazer	Systems Engineering Manager	Topeka	785/295-2574
Ben Krehbiel	User Support Manager	Kansas City	913/551-6631

Senior U.S. Probation and Pretrial Services Officers

<u>Contact</u>	<u>Title</u>	<u>Duty Station</u>	<u>Direct Phone</u>
Michael Barber	Guideline Specialist	Kansas City	913/551-6621
Bryce Beckett	Guideline Specialist	Wichita	316/269-6396
Michele Madden	Pretrial Specialist	Wichita	316/269-6174
Salvador Ortega	Pretrial Specialist	Kansas City	913/551-6629
R. Jed Blankenship	Safety & Defensive Tactics Specialist	Topeka	785/295-2795
Phil Messer	Firearms Specialist	Wichita	316/269-6368
Janice Dyer	Electronic Monitoring Specialist	Kansas City	913/551-6628
Wade Reichmann	Contract Specialist	Wichita	316/269-66376
Kim Rieger	Contract Specialist	Topeka	785/295-2593

Staff Directory continued

Wichita Staff ~ Contact/Title

Jeffrey Blessant, USPO
 Toni Corby, USPO
 John Gabrielson, USPO
 Lynn Harris, USPO
 Lori Hase, USPO
 LaTonya Hayles-Davis, USPO
 J. Scott Jones, USPO
 Chris McNeil, USPO
 Jamie Haig, POA P/T
 Joni Cassity, Sr. AAPO
 Cindy Stiverson, Sr. AAPO
 Robyn Swanson, Sr. AAPO
 Mary Lacey, DQA
 Peggy Mathews, AAPO
 Carla Ray, AAPO P/T

Direct Phone

316/269-6372
 316/269-6221
 316/269-6374
 316/269-6371
 316/269-6286
 316/269-6397
 316/269-6287
 316/269-6367
 316/269-6242
 316/269-6394
 316/269-6375
 316/269-6365
 316/269-6395
 316/269-6358
 316/269-6373



Kansas City/Leavenworth Staff ~ Contact/Title

Lorraine Bolle, USPO
 Paul Buhl, USPO
 Michelle Caples, USPO
 Marlin Carlson, USPO
 Rod Freeman, USPO
 Melissa Goldsmith, USPO
 Milton Ruble, USPO
 Kris Thomas, USPO ~ KC/Leavenworth
 Melanie Fenske, Training Coordinator P/T
 Sherri Lagoski, Sr. AAPO
 Deanne Smith, Sr. AAPO
 Linda Grissom, Sr. AAPO P/T
 Connie Cooley, AAPO
 Nadeen Dawson, Probation Clerk P/T

Direct Phone

913/551-6626
 913/551-6627
 913/551-6559
 913/551-6625
 913/551-5762
 913/551-6620
 913/551-6652
 913/351-3076
 913/551-6616
 913/551-6638
 913/551-6636
 913/551-6634
 913/551-6637
 913/551-6615



Topeka/Ft. Riley Staff ~ Contact/Title

Lynn Berry, USPO ~ TO/Ft. Riley
 Shawn Brewer, USPO
 John Deters, USPO
 Brooke Paulson, USPO
 B. Scott Phillips, USPO
 Theresa Lundquist, Sr. AAPO
 Catherine Stanton, Sr. AAPO
 Linda Stancliffe, AAPO

Direct Line

785/295-2688
 785/295-2796
 785/295-2629
 785/295-2629
 785/295-2653
 785/295-2864
 785/295-2687
 785/295-2863

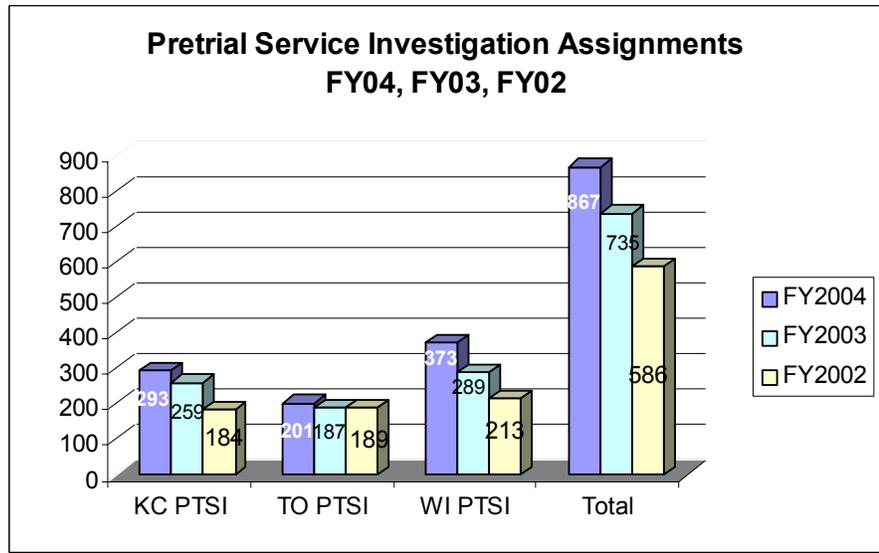


POA—Probation Officer Assistant
 AAPO—Administrative Assistant to USPO

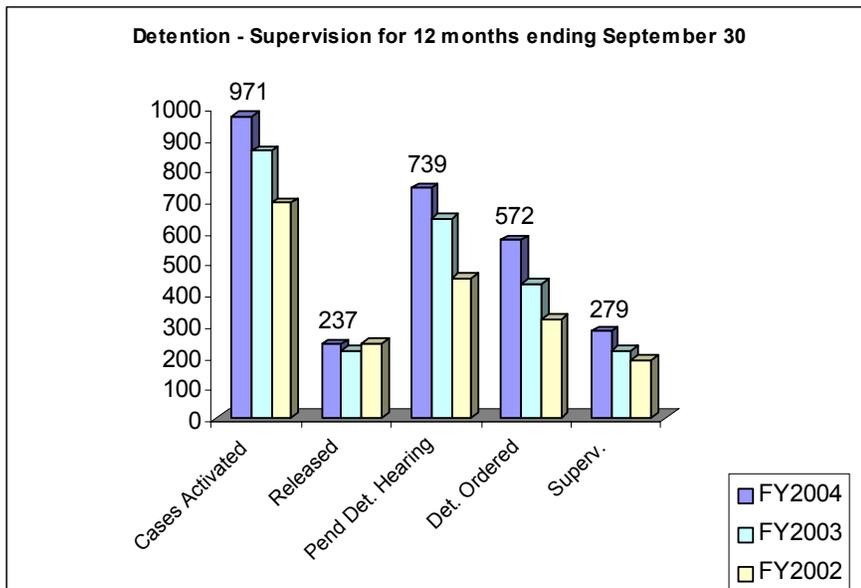
UNIT REPORTS / STATISTICS—Pretrial

As stated in Monograph 111, *Pretrial services is the front door to the federal criminal justice system and has a unique opportunity to lay the foundation for each defendant's success. Officers strive to work with each defendant in such a manner that this contact with the criminal justice system will be his or her last.*

The District of Kansas continues to notice a significant increase in the number of pretrial investigation assignments. This reflects the district's increasing workload from year to year as illustrated in the charts provided in this section. These increases could substantially impact future staffing needs.



In addition to or in lieu of pretrial services supervision the court may order alternatives to detention in the form of other release conditions. As the number of cases activated continues to climb in the District of Kansas, our number of pretrial defendants on supervision also rises.



By utilizing alternatives to detention, we spent just over \$200,000 on 231 defendants. By comparing the cost of detention for these individuals, we reflect a savings of well over \$2 million with an average per client savings of approximately \$9,000. That is a significant savings during these difficult budgetary times. [OFDT Alternatives to Detention Report] The District of Kansas having a 57.8% detention rate is just below the national

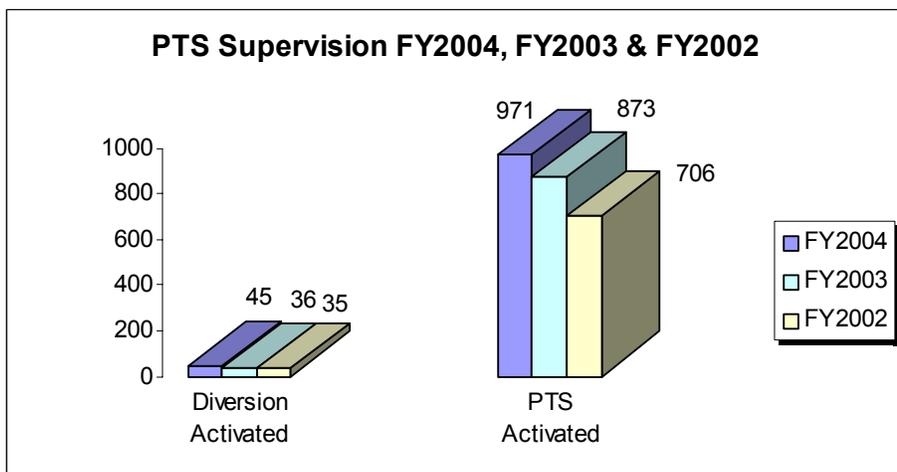
detention rate of 59.7%. [Table H9 Pretrial Services, 12 months ended September 31, 2004.]

UNIT REPORTS / STATISTICS—Pretrial Services continued

During FY 2004, 279 pretrial services supervision cases were received with an additional 40 diversion supervision cases received. The numbers are significantly lower than the number of cases activated due to 24 percent of the defendants released without supervision and the remainder remanded to custody. The activations reflect a higher number than the assignments reflected on page

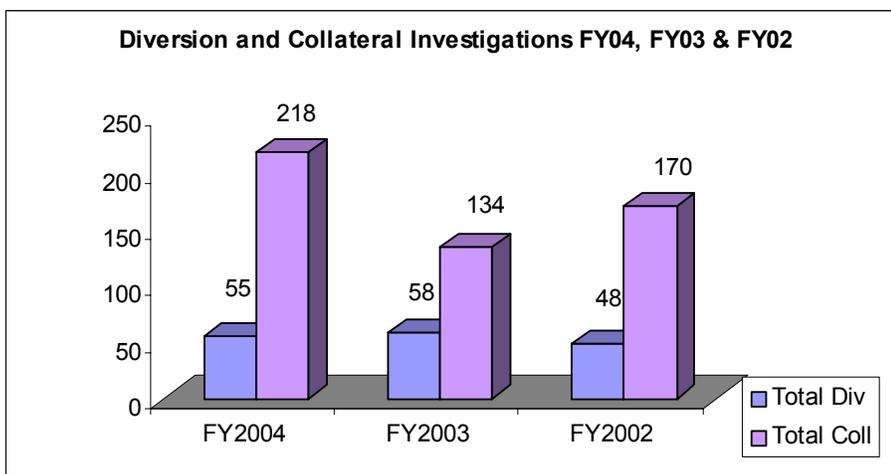
5. At the Judge’s request, we do not prepare a bond report on every PTS case we open for our military cases.

Pretrial Services and Diversion Supervision Cases Activated



Diversion and PTS Collateral Investigations

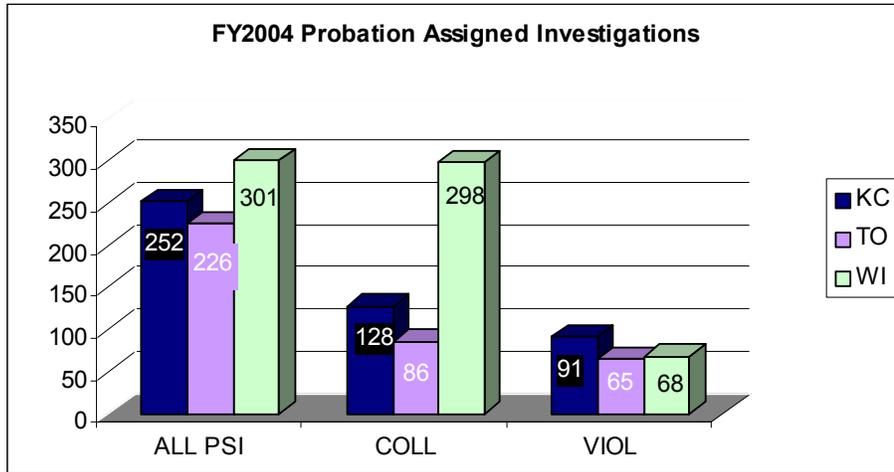
In order to provide automated or manual criminal histories to other districts,



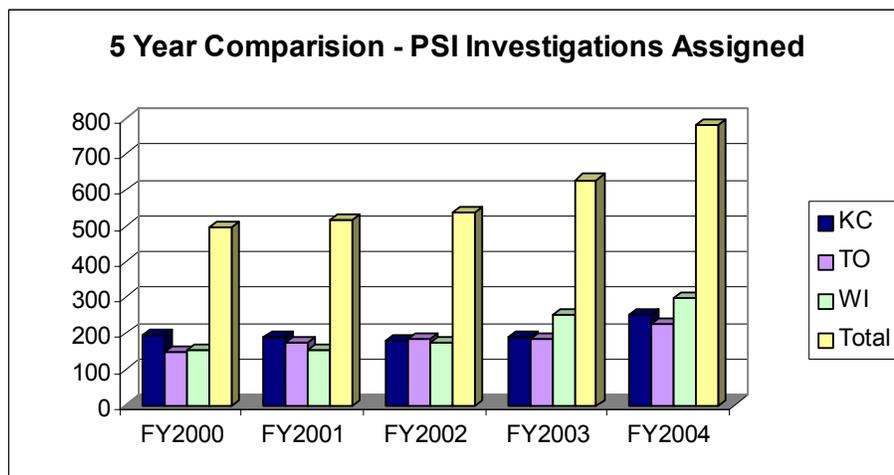
collateral investigations are performed. Such information may include the defendant's court appearances, violations, revocations, and pending charges. These investigations might also verify or provide additional information about the defendant’s residence, family ties, employment, financial resources, health, and substance abuse in addition to the criminal record. With a modest decline in FY2003, there has been a 24 percent overall increase in the number of collateral investigations provided to other districts over the past couple of years. Diversion investigations have remained fairly constant.

UNIT REPORTS / STATISTICS — Presentence

In FY2004 officers completed 3,463 investigative reports. Of those, 779 were devoted to presentence investigations, 570 to collateral / supplemental investigations, 224 for violations and the remainder for post-conviction supervisory functions.

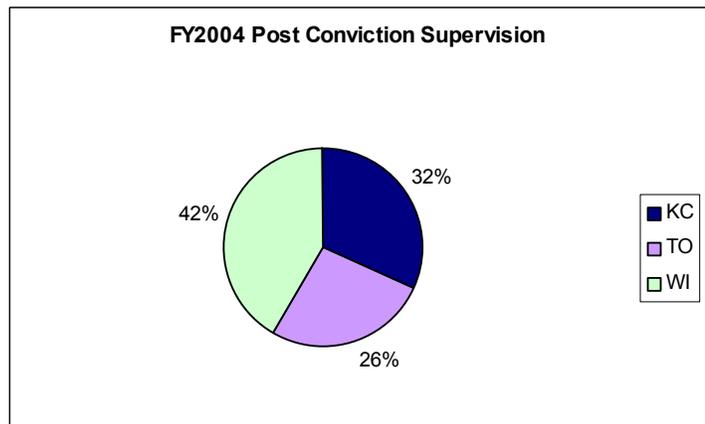
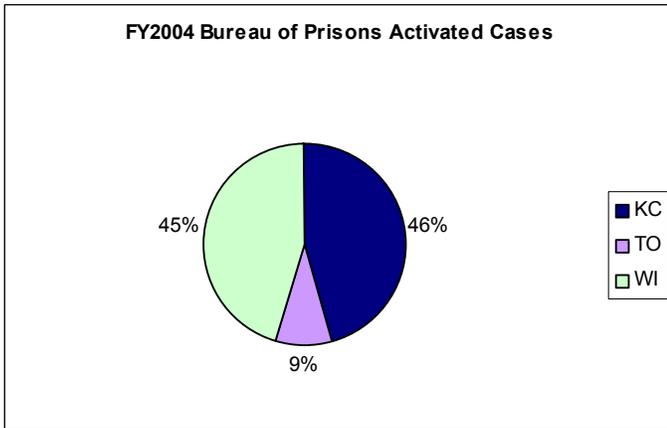
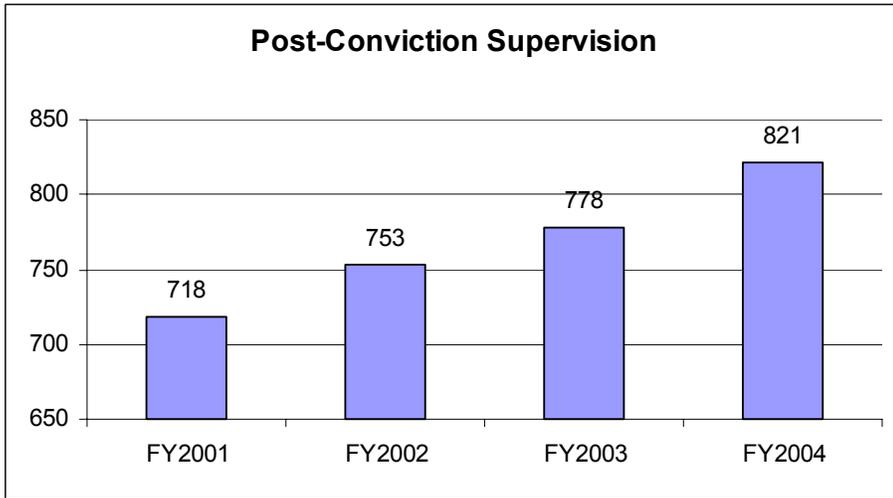


A five year comparison of presentence investigations assigned illustrates a steady increase with a marked climb from FY2002 thru FY2004.



UNIT REPORTS / STATISTICS — Post-Conviction Supervision

Post-Conviction Supervision data continues to reflect steady increases from year to year in the District of Kansas. These charts reflect information pulled from the PACTS-ECM database and do not include WITSEC cases.



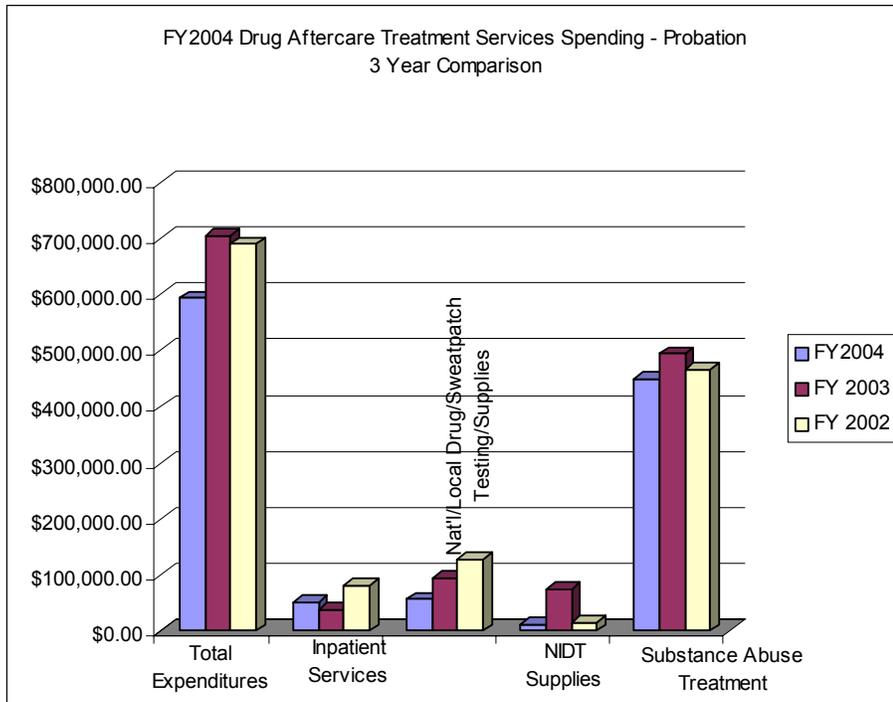
UNIT REPORTS / STATISTICS—Drug Aftercare/Mental Health Unit

by Wade Reichmann, Sr. USPO; Kim Rieger, Sr. USPO; Mary Lacey, DQA

**FY2004 Drug Aftercare / Mental Health Treatment Services
Probation ~ percentage comparisons between Fiscal Years 2003 and 2004**

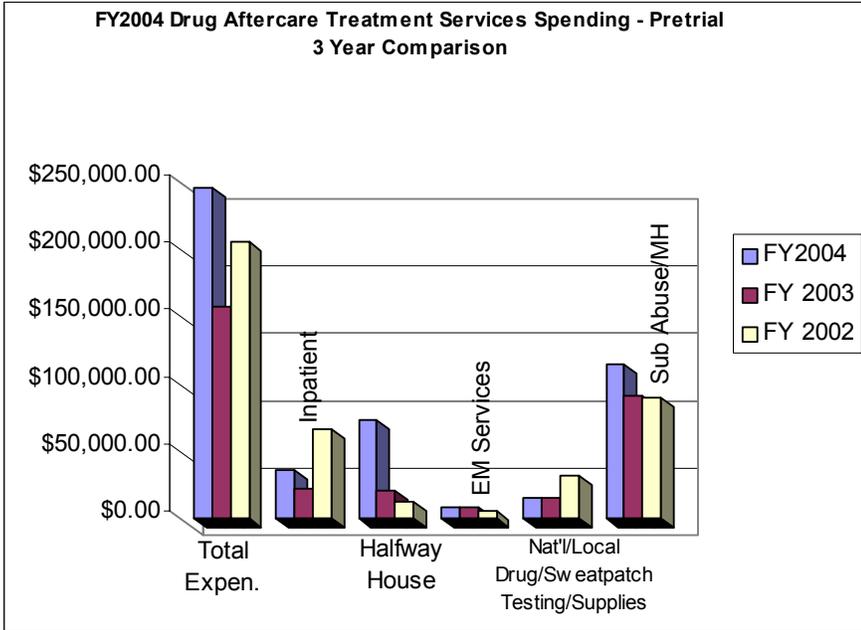
	Probation/TSR/Parole	Pretrial
Supervision Totals as of 9/30/04	833	289
No. of Clients in DATS Treatment as of 9/30/04	303	98
% of Total Caseload in DATS	36%	34%

- Total expenditures reflect a 16% decrease.
- Inpatient services reflect a 35 % increase.
- National [Quest Diagnostics and PharmChem] and local testing and supplies reflects a 39% decrease.
- Non-Instrument Drug Test (NIDT) ~ Most vendors were switched in early 2003 with a 6-month supply of test cups purchased in 9/03. Test cup usage was discontinued in 9/2004 resulting in a significant 83% decrease in spending.
- Substance abuse treatment reflects a 9% decrease.



UNIT REPORTS / STATISTICS: Drug Aftercare/Mental Health Unit
continued

Pretrial—Percentage Comparisons between FY03 and FY04



Total Expenditures reflect 56% increase.

Inpatient Services reflect 66% increase.

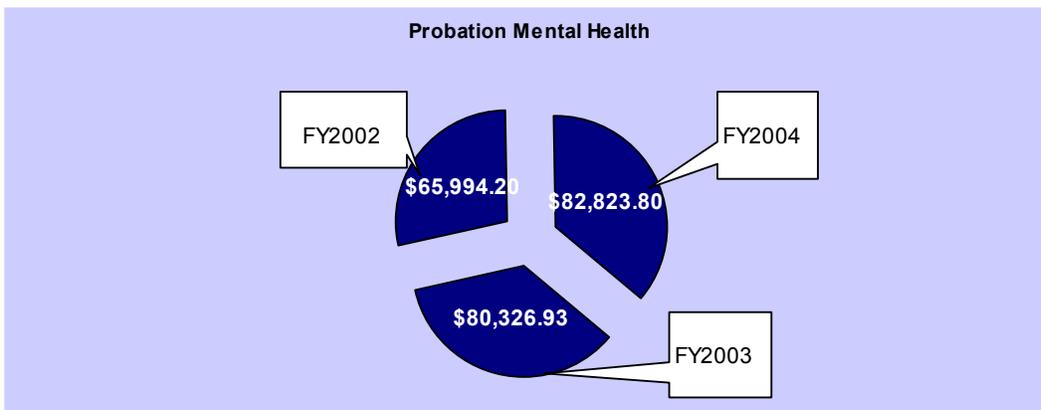
Halfway-House Services reflect 247% increase.

EM Services reflect an 11% decrease.

Testing/Supplies, no change.

Substance Abuse/Mental Health reflects 25% increase.

Total Expenditures ~ Mental Health



Mental Health services are provided for individuals who have a history of mental illness, depression, or develop a need for such services while under supervision. These services include individual/group counseling, intake assessments, psychological/psychiatric evaluations (to determine if psychotropic medication is needed), medication monitoring (sessions w/ psychiatrist to manage medications) and our district-wide sex offender treatment program.

UNIT REPORTS / STATISTICS: Drug Aftercare / Mental Health Unit
continued

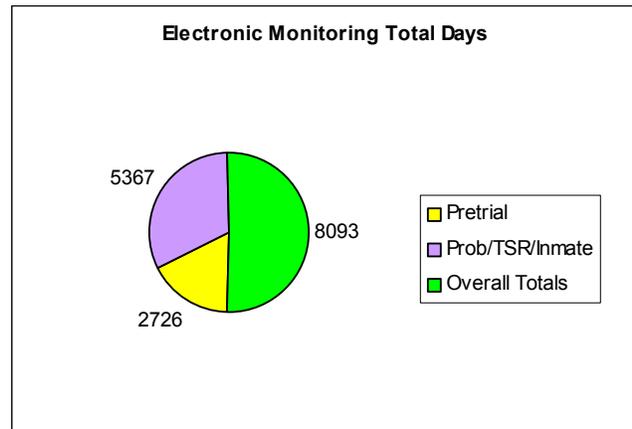
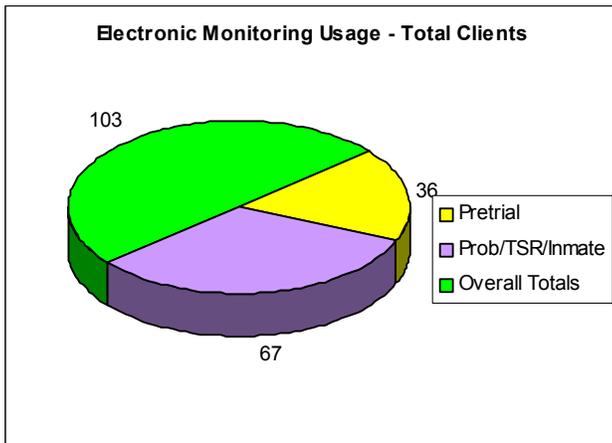
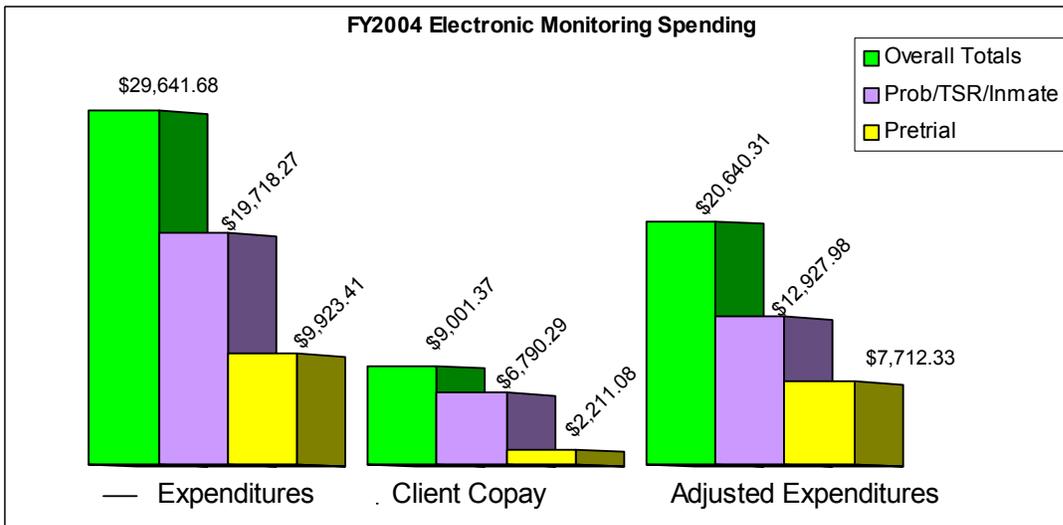
Electronic Monitoring:

Average number of days per client:

- Pretrial = 76
- Probation/TSR = 80
- Overall = 79

By utilizing copay* our district collected/saved \$6790.29 in probation EM expenditures and \$2211.08 in pretrial EM expenditures.

The charts referenced below compare percentage figures of pretrial vs. probation clients utilizing electronic monitoring and the number of days electronic monitoring was used.

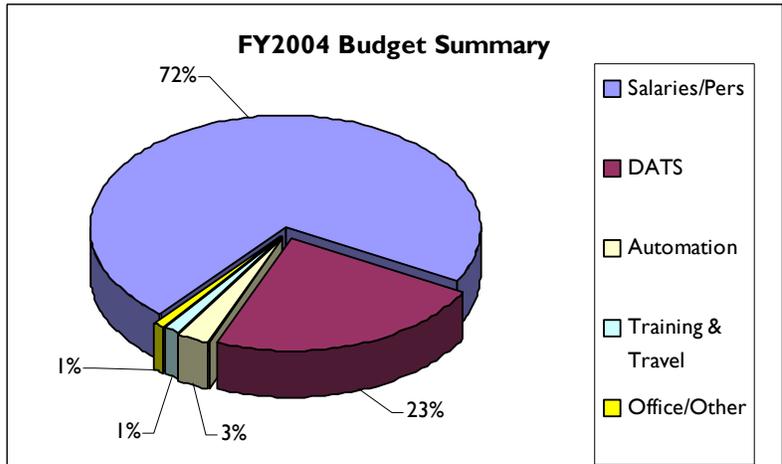


*Copay—typically a nominal amount contributed by the defendant/offender toward the cost of their treatment, based on their ability to pay as determined by the U.S. Probation / Pretrial Services Officer.

Consolidated Administration—Operations

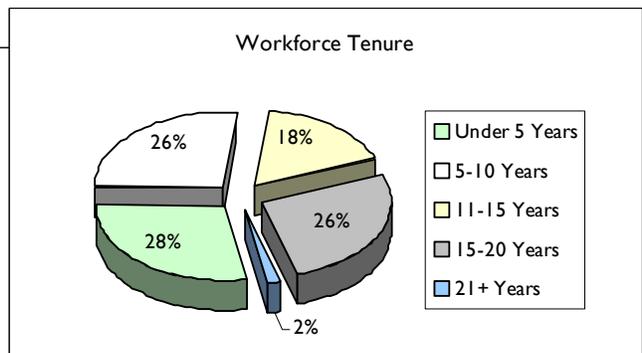
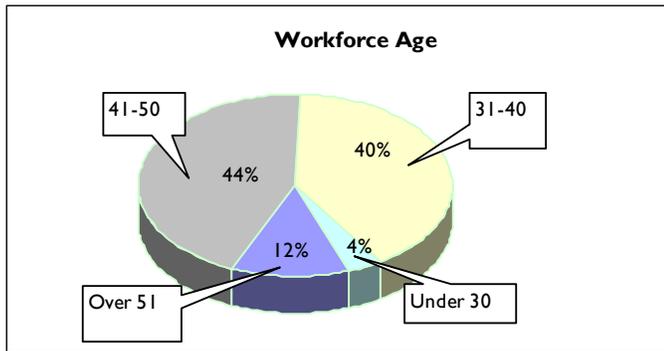
Budget and Facilities

Facing difficult budgetary circumstances in recent years, Congress has been forced to provide less funding to the judiciary. We have continued to meet the challenge of budget allotments which are not keeping pace with ongoing operation costs and inflation. The District of Kansas reduced staffing by four positions to early retirement options or position elimination in order to help deal with this reduction in financial allotment.



Human Resources

At the conclusion of fiscal year 2004, probation and pretrial services employed a total of 57 individuals. We said good-bye to Sr. USPO Jim Fritz, USPO Michael Smith, Office Manager Mary Smith and Probation Officer Assistant Kelly Anglewicz. No new positions were created or staff hired to replace these individuals.



Information Technology

Use of the Personal Digital Assistant (pda) was implemented across the District of Kansas to officers in conjunction with the PACTS^{ECM} Community Corrections Technology Project. While working in the field, this tool provides officers remote access to database information thereby allowing them to function efficiently and safely.

Training

Staff Training

by Melanie Fenske, Training Coordinator

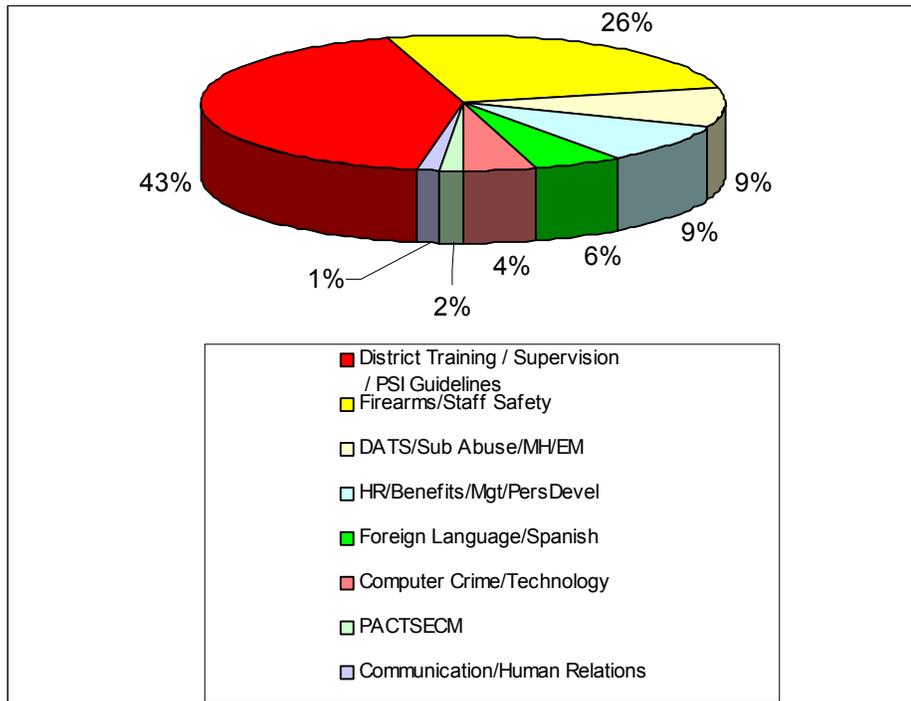
District of Kansas Probation and Pretrial staff participated in nearly 3,000 hours of training during fiscal year 2004. Training sessions were offered through district training events, various seminars and FJTN programs.

Once again, staff safety and firearms training was the single subject commanding most of the training time during this fiscal year. Staff spent nearly 800 combined hours sharpening these skills. The training included defensive tactics, verbal de-escalation, CPR, and scenario based events.

The 2004 District Wide Training Conference for officers was a big success. Over 500 combined hours were spent learning together about DATS, Guidelines, Supervision, and Financial Planning.

The district conference wasn't the only source of supervision, guidelines, and DATS training. Approximately 250 hours were spent on each of these subjects exclusive of the conference.

Throughout the year, other important training topics included pretrial issues, computer training, electronic monitoring, human relations, and PACTS. Staff learned new techniques and refreshed existing skills. In addition, a small group of devoted students spent a combined 164 hours learning Spanish- Muy bueno!



Training continued

Firearms Training

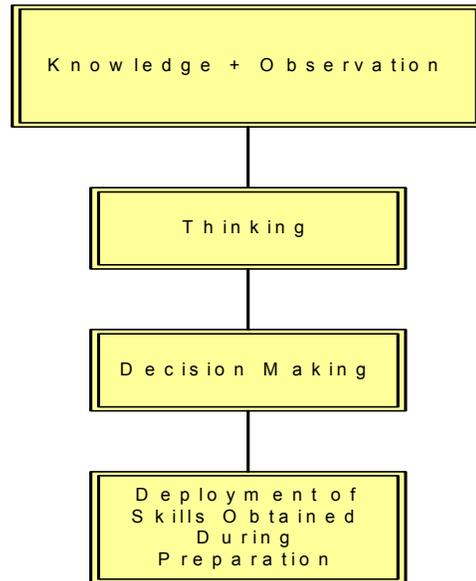
By Phil Messer, Senior USPO

In 2004 the District of Kansas firearms program continued to focus on integrating firearms training with the other force options on the District’s Use of Force Continuum. Instruction and training focused primarily on properly identifying threats and responding with the appropriate level of force. This required officers to become proficient at making the transition between levels of force and weapon options.

In September 2004 officers had the opportunity to participate in the Firearms Training System (FATS) at the Missouri Regional Law Enforcement Training Center in the Western District of Missouri. This allowed officers to experience interactive training and was a great learning experience for all.

It is important to recognize the outstanding effort put forth by the Assistant Firearms Instructors: Bryce Beckett; Jed Blankenship; Rod Freeman; and Shawn Brewer. They invested significant time and effort to make 2004 a successful year for the firearms program and genuinely care about the staff’s success. With combined efforts, we enjoyed a safe and productive training year.

I look forward to working with the instructor team to continue providing quality training in 2005. Our district has invested in an automated Lasershot firearms training system, and it is our hope this tool will enhance our training program in years to come.



Officer Safety Training

By R. Jed Blankenship, Senior USPO

A refresher course on defensive tactics and scenario training was conducted during FY2004 at the Sedgwick County Law Enforcement Training Center, Wichita. This training utilizes various strikes / blocks in order for the officers to protect themselves and get away from an attacker. The national Officer Safety program was presented and despite bumps, bruises and sore muscles, those attending put forth a great effort and had a good time.



The scenario training consisted of officers being exposed to two blind scenarios, in which role players acted out several situations. Officers had to utilize both verbal and physical skills in order to deal with each scenario. Instructors video taped each scenario and the officers were debriefed at the conclusion. It is a very dynamic learning environment and a great way to evaluate and improve skills.